

## Studio 5-6-7-8 Policies 2022-2023

1) All fees, including; costumes, tuition, registration, pictures, dvds, recital fees, and tickets, are **non-refundable**. Accounts will be charged a Late Fee of \$10 for all payments not received by 1<sup>st</sup> of each month. Any items returned unpaid will incur a \$25 service charge. Tuition remains the same for months with holidays or missed lessons. Tuition is averaged out over 9.5 months. You will pay the registration fee and August tuition upon enrolling. Sept. through May you will be charged the same tuition rate regardless of the number of lessons in that particular month. Once your child is enrolled, we do not pro-rate or refund for missed classes. This includes days we may have to close for inclement weather or power outages.

2) **Registration Fees:** Each student will be charged a non-refundable annual registration fee payable upon registration. Annual Registration is \$40 individual and \$20 for each additional family member.

3) **Tuition Fees:** *Tuition fees are listed on our website and also posted at the studio. August tuition is due upon registration.* Tuition Fees are billed and due on the 1st calendar day of the month, not your child's first class. (August being an exception) **Tuition bills will not be mailed or emailed to student's homes. Forms of payment we accept: automatic credit or debit card withdrawal or you may pay in full for the semester. When you enroll online, registration and tuition must be paid at checkout or enrollment will be dropped. You may also pay by check, cash, or money order before the first of each month to avoid the credit or debit card on file being charged.** Studio 5-6-7-8 reserves the right to have dancers sit out of classes, without make ups, if their account has **any** outstanding balances until the account is paid in full.

4) **Class cancellation:** **CLASSES MUST BE DROPPED BY COMPLETING A CANCELLATION FORM AND YOU MUST CANCEL A CLASS BY THE 15<sup>th</sup> OF THE MONTH TO STOP THE AUTOMATIC PAYMENT FOR THE FOLLOWING MONTH. Non-attendance in a class is NOT considered notice that you want to cancel a class. Registration, tuition, and costume fees are non-refundable. If you want to cancel a class, you must complete a Class Cancellation Form provided on our website, sign it, and return it via email to [studio5678yukon@gmail.com](mailto:studio5678yukon@gmail.com) or drop it off in-person during office hours. Cancellations will not be accepted over the phone.** The Account Holder is responsible for tuition payments, all account charges, and late fees incurred through the last day of the month a dancer is registered in a class regardless of attendance. If the student is enrolled in a recital class and drops after costume orders have been placed, the costume must be picked up by the end of April or the costume becomes property of Studio 5-6-7-8.

5) **Make up Policy:** No credits or refunds are given for missed classes. At this time, make up classes are not possible. We have created max occupancy for each room and also prefer that students dance with the same students each week. There are no make ups for days/weeks the studio is closed for scheduled holidays. Reminder: Our tuition is based off 9.5 months of lessons and averaged out over that time.

6) **Classroom/Lobby Rules:** Parents, friends, and younger siblings are NOT allowed inside classrooms during class. (One exception is our scheduled parents days.) We have cameras set up in every room that feed to our lobby tvs. The 2 front rooms also have viewing windows. Parents are welcome to take a peak, but the hallway must remain free from all chairs and benches.

7) **Shoe and Apparel Requirements:** Please check our website for shoe and apparel requirements for each class. Most items can be purchased at Studio 5-6-7-8 during office hours.

8) **Recital Costumes Fees:** Nov. 5<sup>th</sup> the following Costume Deposit charges will be posted to accounts and charged to the credit or debit card on file: \$70 per student and includes one pair of tights if needed. If not participating in recital, see #9.

The following classes will have one costume deposit per class and the fee is \$70 per student and will include one pair of tights if needed. This is a change from previous years when we did two numbers for combo classes. For example, this year we will only be doing one costume for classes like Showstars that teach more than one style of dance. However, each class listed will have one dance and one costume. ***\*Twinkle Stars, Mini Showstars, Showstars, Pointe, Pom/jazz, Tap, Ballet,***

**Contemporary, Hip Hop.** Classes that don't participate in the recital and don't involve a costume: Tumbling/acro and Technique.

\*Dance shoes are not included in the costume fee. If a costume is more than the deposit amount, we will email families letting them know the balance prior to charging the credit card on file. This happens occasionally for our older dancers, but we really try our best to stay within budget.

9) If a student chooses not to participate in the annual recital, please notify the front desk in writing prior to Nov. 1<sup>st</sup>. If we are not notified, costumes will be ordered and costume charges will be added to your account. We know it seems early, but we must order costumes prior to Christmas break in order to get them in time for picture day and allow time for size exchanges if needed.

10) A \$25 per student recital fee will be charged to your account on May 1<sup>st</sup>. You will receive 3 free recital tickets per student with this fee. This fee is not applicable to students who are not performing in the recital.

11) **Recital and Picture Dates:** Our 24th annual Recital is tentatively scheduled for Saturday, June 3rd. We will have an in-studio dress rehearsal May 30-June 2. Recital Pictures are scheduled for May 13 & 14. (Schedules with specific times for dress rehearsal, recital, and pictures will be emailed to all families in April.)

12) **Health Screening:** Parents are expected to screen their child for COVID-19 or other transmissible disease symptoms. Anyone with a cough, difficulty breathing, head lice, fever greater than 100 degrees, sore throat, or loss of taste or smell should stay home. Anyone who has tested positive or been exposed to someone who has tested positive for COVID-19 in the past 14 days, may not enter.

13) **Pick up/Drop off:** At this time, dancers will be able to come into the studio without masks. If covid numbers increase, we may pivot back to our previous Covid policies. All students will be chaperoned to the lobby or sidewalk to meet parents after class. Please do not ask your child to run across the parking lot to your vehicle. All students must wait on the sidewalk or in the lobby with a teacher/staff person until a parent parks and comes to get them. If you are running late or if there is bad weather, your child will wait inside until you come to pick them up.

14) **Studio Closings:** The studio will be closed Nov 21-26, Dec 19-Dec 31, March 13-18, May 27, and May 29. We do not close when schools close for other holidays, professional days, fall break, etc. Tuition remains the same for months with holidays. If the Studio must close for inclement weather or any other reason, we will email students and post information on the Studio Facebook page. We have students from several different school districts, so we make our own decisions in regards to closing. We do not provide refunds in circumstances out of our control. If our local officials require us to close for more than 2 consecutive weeks due to Covid or for any other reason, we will quickly move to our virtual dance education platform until we can resume in-person classes.

15) **Concerns:** If your child has a behavioral issue or special need, please advise the **front desk and your child's teacher** upon enrollment. If your child has an injury or illness that a physician has suggested he or she be limited from physical activity, you must provide a doctor's note to hold a space in a class without billing AND your child must be cleared by the same physician in writing to return to class. If your child has a cast, crutches, brace, etc., your child will not be allowed to participate in class without written clearance from a physician. No refunds or credits will be given for injuries after the child is authorized to return to class.

16) **Parent Involvement:** We have a lobby available for parents. Parents are not allowed in the classrooms except for on scheduled visitors days. If in-person visitors day is not possible due to Covid or for any other reason, we will utilize a video conferencing program to allow parents to watch class and see dancers' progress.

17) **Epic Charter School:** If your child is enrolled with Epic and you would like to use your activities fund for dance, please contact the front desk and email Tracie at studio5678yukon@gmail. We will need your child's full name, birthdate, and the guardian listed on the Epic account. You will be responsible for registration fee, August tuition, dance shoes, and any recital costume(s) or dance wear needed. We will turn in statements for your child's tuition Sept-May. Please keep in mind that it can take 30 days or more for Epic to send a payment check to Studio 5-6-7-8. Your dance account will show payment once it is received, not when they post on your Epic account that funds have been approved.

18) I hereby grant Studio 5-6-7-8, LLC permission to use my child's likeness in photographs and/or video in any and all of its publications, including Web space, and in any and all other media, whether known or hereafter existing, controlled by Studio 5-6-7-8, LLC, in perpetuity. I will make no monetary or other claim against Studio 5-6-7-8, LLC for the use of the photographs and/or video.

19) By enrolling online or in person, you are agreeing to all terms. All parents and students are expected to read and comply with all studio policies, procedures, newsletters, and recital requirements. These policies will be posted on our Studio 5-6-7-8 Friends and Families Facebook group page <https://www.facebook.com/groups/893453214126497/> and/or posted on our website [www.studio5678.net](http://www.studio5678.net).

*I have received Studio 5-6-7-8 policies and will take the responsibility to carefully read and follow the rules and policies therein.*

*I understand that Studio 5-6-7-8 does not give credit and/or refunds for class(es) missed due to holiday, vacation, illness, weather, etc. I further understand that there are specific risks of physical or property damages, losses, or injury that may result from my or my child's participation with Studio 5-6-7-8, and I voluntarily assume the risks associated with such participation.*

*If you register for and take space in a class, you are committed to, and agree to pay for that class until the end of the session or until you drop the class by completing a Class Cancellation Form. If you request to be added to a class, you are registered for the class. Failure to attend class does not discontinue enrollment or billing. Charges and late fees will continue to accumulate until a cancellation form has been filled out or until the end of the current season. This season runs August 15- June 3. (We do not draft tuition fees June 1.)*