

Studio 5-6-7-8 Policies 2020-2021

- 1) All fees, including; costumes, tuition, registration, pictures, dvds, recital fees, and tickets, are **non-refundable**. Accounts will be charged a Late Fee of \$10 for all payments not received by 1st of each month. Any items returned unpaid will incur a \$25 service charge. Tuition remains the same for months with holidays or missed lessons. (August is the only exception to this rule because we start mid-month.) Sept. through May you will be charged the same tuition rate regardless of the number of lessons in that particular month. Once your child is enrolled, we do not pro-rate or refund for missed classes.
- 2) **Registration Fees:** Each student will be charged a non-refundable annual registration fee payable upon registration. Annual Registration is \$40 individual and \$10 for each additional family member.
- 3) **Tuition Fees:** *Tuition fees are listed on our website and also posted at the studio. August tuition is due upon registration.* Tuition Fees are billed and due on the 1st calendar day of the month, not your child's first class. (August being an exception) **Tuition bills will not be mailed or emailed to student's homes. Forms of payment we accept: automatic credit or debit card withdrawal or you may pay in full for the semester. If you enroll online, registration and tuition must be paid at checkout or enrollment will be dropped. You may also pay by check or money order before the first of each month to avoid the credit or debit card on file being charged. If we are forced into a Shelter at Home situation due to COVID-19 all classes will continue virtually and tuition will remain the same.** Studio 5-6-7-8 reserves the right to have dancers sit out of classes, without make ups, if their account has **any** outstanding balances until the account is paid in full.
- 4) **Class cancellation:** *CLASSES MUST BE DROPPED BY COMPLETING A CANCELLATION FORM AND YOU MUST CANCEL A CLASS BY THE 15th OF THE MONTH TO STOP THE AUTOMATIC PAYMENT FOR THE FOLLOWING MONTH. Non-attendance in a class is NOT considered notice that you want to cancel a class. Registration, tuition, and costume fees are non-refundable. If you want to cancel a class, you must complete a Class Cancellation Form provided on our website, sign it, and return it via email to studio5678yukon@gmail.com or drop it off in-person during office hours. Cancellations will not be accepted over the phone.* The Account Holder is responsible for tuition payments, all account charges, and late fees incurred through the last day of the month a dancer is registered in a class regardless of attendance. If registered for recital, costumes must be picked up by the end of April or the costume becomes property of Studio 5-6-7-8.
- 5) **Forms of payment we accept:** monthly automatic credit or debit card withdrawal or you may pay in full for the semester. If you enroll online, registration and tuition must be paid at checkout or enrollment will be dropped. You may also pay by check or cash, money order, or check before the first of each month to avoid the credit card on file being charged.
- 6) **Make up Policy:** No credits or refunds are given for missed classes. At this time, make up classes are not possible. We are hopeful this is temporary while we deal with the pandemic and CDC recommendations. We have created max occupancy for each room and also prefer that students dance with the same students each week. If we have a virtual class running that is the same or similar to the class your child is enrolled in, we will be happy to share that log in information for your child to use as a make-up class. We also plan to add virtual and/or pre-recorded class options for students having to miss class due to Covid-19 quarantine or illness. It is important for us to continue social distancing and to provide the safest environment possible inside our studio. There are no make ups for days/weeks the studio is closed for scheduled holidays. Reminder: Our tuition is based off 9.5 months of lessons and averaged out over that time.
- 7) **Classroom/Lobby Rules:** Parents, friends, and younger siblings are NOT allowed in classrooms during class. At this time, our lobby is also closed to parents unless one is needed or a child is purchasing merchandise for class. This is temporary due to Covid-19 and CDC recommendations. Water fountains are currently closed. Students must bring their own water bottle to class at this time. We also have water available to purchase for \$1.
- 8) **Shoe and Apparel Requirements:** Please check our website for shoe and apparel requirements for each class. These will be updated August 1, 2020 and most items can be purchased at Studio 5-6-7-8. We will have available appointment times for families to come in and take a tour and purchase these items.

9) **Recital Costumes Fees:** Nov. 15th the following Costume Deposit charges will be posted to accounts and charged to the credit or debit card on file: \$65 per student and includes one pair of tights if needed. If not participating in recital, see #10.

The following classes will have one costume deposit per class and the fee is \$65 per student and will include one pair of tights if needed. This is a change from previous years when we did two numbers for combo classes. For example, this year we will only be doing one costume for classes like Showstars that teach more than one style of dance. However, each class listed will have one dance and one costume. **Twinkle Stars, Mini Showstars, Showstars, Pointe, Pom/jazz, Jazz, Jazz/Musical Theatre, Tap, Ballet, Mini Jazz/Tumble, Lyrical/Contemporary, Hip Hop.* Classes that don't participate in the recital and don't involve a costume: Ballet classes listed Ballet*, Tumbling/acro, and Technique or Dance team prep classes.

*Dance shoes are not included in the costume fee. If a costume is more than the deposit amount listed, we will email families for approval first before finalizing that costume selection. This happens occasionally for our older dancers, but we really try our best to stay within budget.

10) If a student chooses not to participate in the annual recital, please notify the front desk in writing prior to Nov. 1st. If we are not notified, costumes will be ordered and costume charges will be added to your account. We know it seems early, but we must be order costumes over Christmas break in order to get them in time for picture day and allow time for size exchanges if needed.

11) A **\$25 per student recital fee** will be charged to your account on May 1st. You will receive 3 free recital tickets per student with this fee. This fee is not applicable to students who are not performing in the recital.

12) **Recital, Showcase and Picture Dates:** Our annual June recital will most likely have multiple shows allowing for smaller crowds and shorter shows. **Our 22nd annual Recital is tentatively scheduled for June 4th and 5th. We will have an in-studio dress rehearsal prior to recital. Recital Pictures are scheduled for April 30 and May 1.** (Schedules with specific times for dress rehearsal and pictures will be emailed to all families in early April.)

13) **Health Screening:** Parents are expected to screen their child for COVID-19 or other transmissible disease symptoms. Anyone with a cough, difficulty breathing, head lice, fever greater than 100 degrees, sore throat, or loss of taste or smell should stay home. Anyone who has tested positive or has been exposed to someone who has tested positive for COVID-19 or shown symptoms of COVID-19 in the past 14 days, must notify Studio 5-6-7-8. Attendance will be taken in every class to facilitate contact tracing.

14) **Pick up/Drop off:** Dancers should line up outside in designated area at their class time. We apologize, but dancers will not be allowed inside prior to their scheduled class time. Dancers 6yrs and up will need to wear a mask, gaiter, or face shield coming in and out of the studio. We will take students' temperature as they enter and have them sanitize hands. Dancers may be released from class 5 minutes early to help with social distancing and to give teachers time to sanitize surfaces. All students will be chaperoned back outside to meet parents. Please do not ask your child to run across the parking lot to your vehicle.

15) **Studio Closings:** The studio will be closed November 23-28, December 21-Jan. 2, March 15-20, May 28, and May 31. We do not close when schools close for other holidays, professional days, fall break, etc. Tuition remains the same for months with holidays. If the Studio must close for inclement weather, we will email students and post information on the Studio Facebook page. We have students from several different school districts, so we make our own decisions in regards to closing. We do plan to offer a virtual or pre-recorded class option when the studio must close for any other reason beyond our control: electricity outage, covid-19 business restriction, tornado warning, etc. We do not provide refunds in these circumstances, but we provide an alternative means for their dance education. If our local officials require us to close due to the pandemic, we will quickly move to our virtual dance education platform which we successfully ran for 7 weeks this past spring.

16) **Concerns:** If your child has a behavioral issue or special need, please advise the front desk and your child's teacher upon enrollment. If your child has an injury or illness that a physician has suggested he or she be limited from physical activity, you must provide a doctor's note to hold a space in a class without billing AND your child must be cleared by the same physician in writing to return to class. If your child has a cast, crutches, brace, etc., your child will not be allowed to participate in class without written clearance from a physician. No refunds or credits will be given for injuries after the child is authorized to return to class.

17) **Parent Involvement:** We will send zoom links for all classes the third week of the month in October, December, February, and April, so parents can watch their child's class(es) and see their child's progress. If conditions improve and we are able, we will return to our previous in-person parent showing.

18) **Epic Charter School:** If your child is enrolled with Epic and you would like to use your activities fund for dance, please contact the front desk and email Tracie at studio5678yukon@gmail. We will need your child's full name, birthdate, and the guardian listed on the Epic account. You will be responsible for registration fee, August tuition, dance shoes, and any recital costume(s) needed. We will turn in statements for your child's tuition Sept-May. Please keep in mind that it can take 30 days or more for Epic to send a payment check to Studio 5-6-7-8. Your dance account will show payment once it is received, not when they post on your Epic account that funds have been approved.

19) I hereby grant Studio 5-6-7-8, LLC permission to use my child's likeness in photographs and/or video in any and all of its publications, including Web space, and in any and all other media, whether known or hereafter existing, controlled by Studio 5-6-7-8, LLC, in perpetuity. I will make no monetary or other claim against Studio 5-6-7-8, LLC for the use of the photographs and/or video.

20) By enrolling online or in person, you are agreeing to these terms. All parents and students are expected to read and comply with all studio policies, procedures, newsletters, and recital requirements. These policies will be posted on our Studio 5-6-7-8 Friends and Families Facebook group page <https://www.facebook.com/groups/893453214126497/> and/or posted on our website www.studio5678.net.

I have received Studio 5-6-7-8 policies and will take the responsibility to carefully read and follow the rules and policies therein. I understand that Studio 5-6-7-8 does not give credit and/or refunds for class(es) missed due to holiday, vacation, illness, weather, etc. I further understand that there are specific risks of physical or property damages, losses, or injury that may result from my or my child's participation with Studio 5-6-7-8, and I voluntarily assume the risks associated with such participation. If you register for and take space in a class, you are committed to, and agree to pay for, that class until the end of the session or you drop the class by completing a Class Cancellation Form. If you request to be added to a class, you are registered for the class.